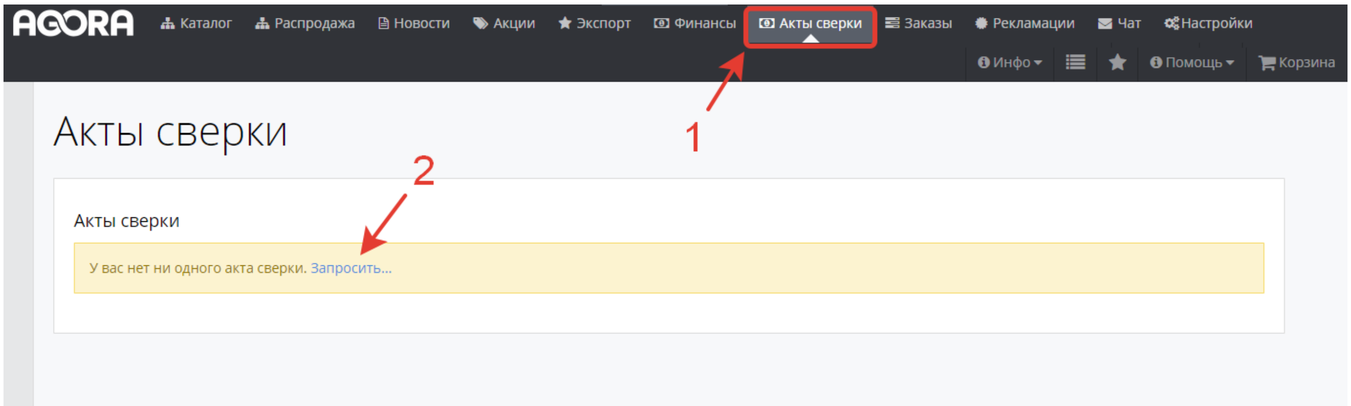
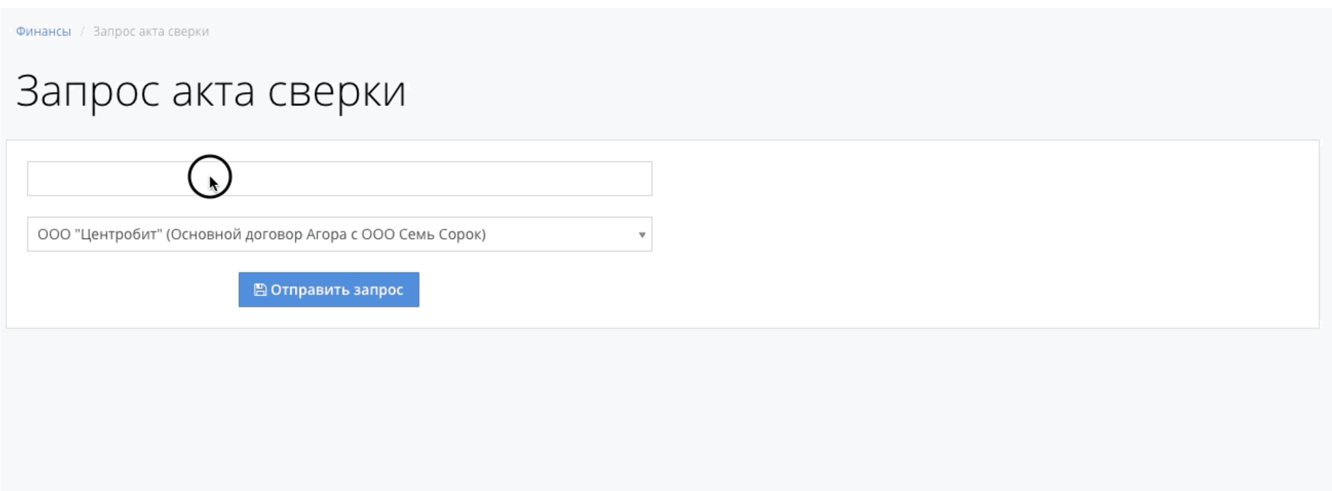
If you have a contract with a supplier, you can request a reconciliation report using the system interface.

To be able to sell from several legal entities, integration with 1C is required.

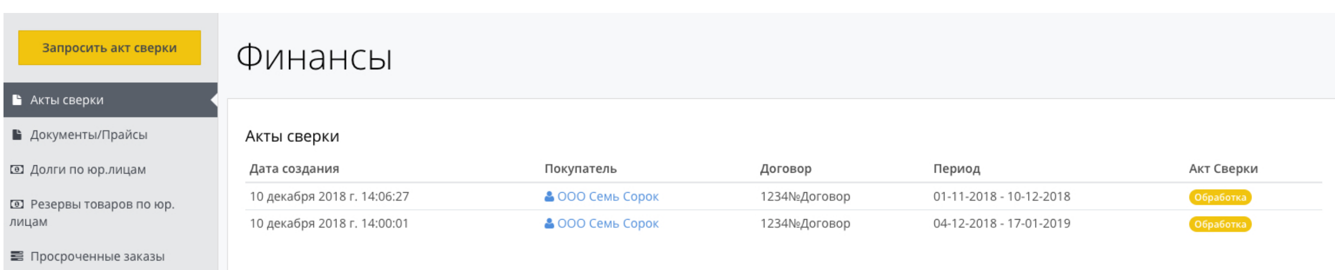
To view previously created or request a new **reconciliation report**, go to the **Finance** section and click the **Request** or **Request reconciliation** report button:



In the window that opens, select the period for the formation of the reconciliation report and the contract, if several are used:



After clicking on the **Send request** button, the user will be redirected to the page of previously requested reconciliation reports with their current status:



After changing the status from **Processing** to **Processed**, you can download the requested reconciliation report in Excel format.